



MEETING: GOVERNANCE COMMITTEE

DATE: FRIDAY, MARCH 20, 2020

TIME: 2:00 PM

LOCATION: WG PORTER BOARDROOM, 33 N. HIGH STREET

MEETING MINUTES

1. CALL TO ORDER

Chair Bartley called the Governance Committee meeting to order at 2:09 PM

2. ROLL CALL

Board Members Present

Trudy Bartley, Chair

Craig Treneff, Vice Chair

Marlon Moore*

Michael Stevens*

*Joined via teleconference

3. APPROVAL OF GOVERNANCE COMMITTEE MINUTES

Due to not having an in-person quorum, the Governance Committee did not approve the February 19, 2019 Governance Committee minutes.

4. NEW BUSINESS

COVID-19 Response

Joanna M. Pinkerton, President/CEO, gave an update on steps that COTA has taken to address the COVID-19 pandemic. The Leadership Team meets twice daily to review data – including ridership and call-off rates – as well as to discuss how to best serve the needs of our community. Our team is thoroughly cleaning every bus every single day by disinfecting areas where customers touch. We are focused on stopping the spread by also issuing PPE equipment to employees – like gloves. Like many other companies, we are currently on a waitlist to receive masks, but hope to get enough in the coming weeks to be able to distribute to employees. We are preparing to rollout temperature checks for all employees in the coming weeks and have implemented a COVID-19 hotline where employees can call in to ask questions and report if they are experiencing symptoms.



5. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT - CRAIG TRENEFF, CHAIR

No report.

6. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT - MARLON MOORE, CHAIR

No report.

7. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT - MICHAEL STEVENS, CHAIR

No report.

8. OTHER BUSINESS

No other business before the Governance Committee.

9. EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF A PUBLIC EMPLOYEE OR OFFICIAL

Chair Bartley motioned to enter into executive session pursuant to Ohio Revised Code Section 121.22(G)(1) to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Vice Chair Treneff seconded the motion. The motion was approved by Chair Bartley, Vice Chair Treneff, and Trustees Moore Stevens via a roll call vote.

The Governance Committee entered Executive Session at 2:24 PM.

The Governance Committee exited Executive Session at 3:26 PM.

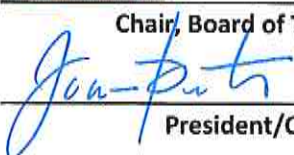
10. ADJOURNMENT

Chair Bartley motioned to adjourn the Governance Committee. Vice Chair Treneff seconded the motion. The Governance Committee adjourned at 3:29 PM.

Adopted: April 10, 2020

Signed: 
Trudy Bartley (APR 15, 2020)

Chair, Board of Trustees

Attest: 
President/CEO