

MEETING: COTA BOARD OF TRUSTEES

DATE: WEDNESDAY, JULY 28, 2021

TIME: 8:30 AM – 10:00 AM

LOCATION: COTA MCKINLEY FACILITY – ROOMS 1034/1035

MEETING MINUTES

1. CALL TO ORDER

Chair Treneff called the July 28, 2021 Meeting of the COTA Board of Trustees to order at 8:38 AM.

2. ROLL CALL

Board Members Present

Craig Treneff, Chair
Marlon Moore, Vice Chair
Trudy Bartley
Julie Colley
Jennifer Gallagher
Doug McCollough
Julie Sloat
Kumi Walker

Board Members Absent

Steven Gladman
Amy Landino
Sean Mentel
Timothy Skinner

3. APPROVAL OF BOARD OF TRUSTEES MEETING MINUTES

Trustee Colley motioned to approve the May 26, 2021 Annual Meeting of the Board of Trustees Meeting Minutes. Trustee Gallagher seconded the motion. Motion carries.

Trustee Sloat motioned to approve the May 26, 2021 Regular Meeting of the Board of Trustees Meeting Minutes. Trustee Gallagher seconded the motion. Motion carries.

4. COMMENTS OR STATEMENTS FROM THE PUBLIC

Walter Hardy, member of the public, stated that he would like COTA to return to providing bus service to midnight on all regular routes as was done prior to the COVID-19 service changes. He also commended COTA staff on the public meetings on the fare proposal, but express concern on the dramatic change making the coaches cashless will be on our unbanked riders. He expressed his support of COTA's acquisition of the Greyhound property.

Adero Robinson, Interim Executive Director and Chief of Staff at City Year Columbus, expressed the organization's support of Resolution 2021-78 Authorizing a Discount Fare Structure with the City Year Columbus Program. Since 1994, COTA has provided valuable transportation services to City Year Corps Members. By providing the discounted bus passes, City Year Corps members also serve as COTA Ambassadors at local and neighborhood events. Adero thanked COTA for their partnership over the years and looks forward to the continued collaboration.

RESOLUTION 2021-78- AUTHORIZING A DISCOUNT FARE STRUCTURE WITH THE CITY YEAR COLUMBUS PROGRAM

Because City Year staff was present, Chair Treneff asked to bring up Resolution 2021-78 – Authorizing a Discount Fare Structure with the City Year Columbus Program for consideration.

Angel Mumma, Chief Financial Officer, stated that this resolution would provide 62, Express 31-Day passes to the City Year Corps members during the 2021-2022 academic year.

Trustee McCollough motioned to approve Resolution 2021-78 – Authorizing a Discount Fare Structure with the City Year Columbus Program. Trustee Colley seconded the motion. Motion carries.

5. PRESIDENT'S REMARKS

Joanna M. Pinkerton, President/CEO, stated that today's Board of Trustees meeting is a transformative one. The Board will consider the approval of the East-West Corridor Locally Preferred Alternatives, which will be a huge step forward in the process to access federal funding. She thanked the team, stakeholders, and the general public that participated in the many neighborhood conversations over the last year. She also celebrated and thanked the board for investments in modernizing COTA's operations. The third and final phase of the McKinley Avenue renovations will kick off today – a transformative project that is about the current and future workforce. COTA is excited to showcase its first electric bus today, as we develop a plan to have our operations support the citywide action plan to help our community achieve carbon neutrality by 2050.

6. GOVERNANCE COMMITTEE REPORT – CRAIG TRENEFF, CHAIR

Chair Treneff stated that the Governance Committee met on Wednesday, July 21. There was not a quorum present, so the committee tabled any official action until the September meeting. The committee heard the committee reports and reviewed the resolutions being presented before the Board today.

7. EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE REPORT – AMY LANDINO, CHAIR

Aslyne Rodriguez, Director of Government Affairs, gave the External/Relations Committee report on behalf of Chief Staff Liaison Patrick Harris and Chair Landino. The External/Relations Committee met on Tuesday, July 13. There were four presentations and one resolution presented

to the committee. The first presentation was a Local Government Affairs Outreach update by Aslyne. She plans to present to local officials on Sustainability, the Fare Management project, and LinkUS. She also spoke to the group on our COTA//Plus partnerships in 2021 and beyond. Aslyne gave a brief update on the Columbus City Schools transportation plans for the upcoming school year. The next presentation was a Fare Management Community Outreach presented by Mallory Donaldson, Community Relations Manager. Mallory noted that the plan is to present an overview of the new fare management system to over 20 of COTA's NPO partners later this summer and early fall. The goal is to make sure people are aware, trained and knowledgeable of the changes that will be implemented past October. Quincy Howard, DBE Program Administrator, presented on COTA's Supplier Diversity. For 2021-2023 COTA's overall goal is 9.25% for DBE participation in anticipated federally-funded contracting opportunities. For the second quarter 2021, COTA spent \$21 million, \$2.5M of that went to diverse spending which equals about 12% of the total spend. The last presentation was from Monica Jones, COTA's Chief Equity Officer, on Workforce Diversity and EEO Report. Monica began with a high-level overview of team COTA statistics. Overall the demographics among team COTA, compared to 2020, are negligible differences. Monica continued with the demographics of leadership at COTA. She noted a slight increase in minority representation at the managers and above level as COTA continues diversifying. Monica ended her presentation with explaining that COTA will continue to seek to close any gaps and look for opportunities for those who have been marginally represented in the past. The committee also recommended the resolution regarding public relations consulting be placed on the consent agenda.

8. PERFORMANCE MONITORING/AUDIT COMMITTEE REPORT – JULIE SLOAT, CHAIR

Angel Mumma, Chief Financial Officer, gave the Performance Monitoring/Audit Committee report on behalf of Chair Sloat. The Performance Monitoring/Audit Committee held a Special Meeting on Monday, July 19. The committee heard a Financial Report. COTA remains in a strong financial position. Year to Date Ridership through June totaled a little over 4 million boardings and expect ridership to continue trending upwards. The committee also reviewed and discussed each of the resolutions.

9. STRATEGIC AND OPERATIONAL PLANNING COMMITTEE REPORT – MARLON MOORE, CHAIR

Andy Biesterveld, Senior Director of Capital Projects, gave the Strategic and Operational Planning Committee report on behalf of Vice Chair Moore. He stated that the Strategic and Operational Planning Committee met on Wednesday, July 7. There were three new items of business and three resolutions presented before the committee. The board will hear in-depth presentations on two of the topics, but in addition, Angel Mumma, Chief Financial Officer, presented a Fare Policy Update to the committee. There is no fare increase contemplated at this time.

Capital Improvements Program Presentation – Angel Mumma, Chief Financial Officer

Angel Mumma presented the 2022-2026 Capital Improvements Program (CIP). A proposed budget summary for each project area was provided. The CIP has been broken down into five different categories: Vehicle & Equipment, Facilities, Technology, Development and Administration. The

proposed funding sources is nearly \$680 million worth of funding that is broken down into four components: COTA resources, grant revenue, long-term financing, and seeking other revenue sources. There are five years of projects totaling a little over \$640 million. Each of these five years, there is a positive fund balance. Staff will continue to update the CIP every year and will ask for the Board's approval prior to approval of the operating budget.

Chair Treneff thanked Angel for her work on the CIP and setting of sound fiscal policies for the organization.

RESOLUTION 2021-71 – AUTHORIZING THE ADOPTION OF THE 2022-2026 FIVE-YEAR CAPITAL IMPROVEMENTS PROGRAM

Trustee Sloat motioned to approve Resolution 2021-71 Authorizing the Adoption of the 2022-2026 Five-Year Capital Improvements Program. Trustee Gallagher seconded the motion. Motion carries.

LinkUS Update Presentation – Kim Sharp, Senior Director, Development

Kim Sharp stated that the East-West Corridor has been evaluated and a bus-rapid transit has been identified as the best mode for this corridor. What is before the board this morning are three, locally preferred high capacity transit corridors recommended for adoption: West Broad Street, East Main Street, and East Broad Street. These corridors include the Cities of Columbus, Bexley, Whitehall, Reynoldsburg, and Jefferson Township. They host COTA's highest ridership lines and serve thousands of residents. The recommendation is to move forward with West Broad Street and East Main street in the federal pipeline into the FTA project development phase. A more comprehensive assessment of the LinkUS funding options will be forthcoming in the coming months.

RESOLUTION 2021-72 – AUTHORIZING THE ADOPTION OF THE EAST-WEST CORRIDOR ALTERNATIVES ANALYSIS

Trustee Walker motioned to approve Resolution 2021-72 Authorizing the Adoption of the East-West Corridor Alternatives Analysis. Trustee Colley seconded the motion. Motion carries.

RESOLUTION 2021-73 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH AECOM FOR EAST-WEST HIGH-CAPACITY TRANSIT CORRIDOR PLANNING AND DESIGN

Trustee McCollough motioned to approve Resolution 2021-73 Authorizing Additional Expenditures for the Contract with AECOM for East-West High-Capacity Transit Corridor Planning and Design. Trustee Walker seconded the motion. Motion carries.

10. CONSENT AGENDA

Trustee Sloat motioned to approve the below resolutions on the Consent Agenda. Trustee Colley seconded the motion. Motion carries.

- RESOLUTION 2021-74 – AUTHORIZING THE CONTRACT FOR PUBLIC RELATIONS CONSULTING WITH PAUL WERTH ASSOCIATES
- RESOLUTION 2021-75 – AUTHORIZING A CONTRACT WITH COMMUNITY INSURANCE COMPANY DBA ANTHEM BLUE CROSS AND BLUE SHIELD FOR THE PURCHASE OF MEDICAL, PRESCRIPTION DRUG, AND VISION INSURANCE FOR COTA EMPLOYEES
- RESOLUTION 2021-76 – AUTHORIZING A CONTRACT WITH DELTA DENTAL PLAN OF OHIO, INC. FOR AN EMPLOYEE DENTAL INSURANCE PROGRAM
- RESOLUTION 2021-77 – AUTHORIZING AN AMENDMENT TO RESOLUTION NO. 2021-08 TO REVISE APPROPRIATIONS FOR THE EXPENDITURES OF THE CENTRAL OHIO TRANSIT AUTHORITY FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2021
- RESOLUTION 2021-79 – AUTHORIZING A STUDENT DISCOUNT PASS PROGRAM
- RESOLUTION 2021-80 – AUTHORIZING A CONTRACT WITH CNA FOR THE PURCHASE OF COMMERCIAL PROPERTY INSURANCE
- RESOLUTION 2021-81 – AUTHORIZING A CONTRACT WITH COLUMBUS COLLABORATORY, LLC DBA COVAIL FOR EXECUTION OF A CYBERSECURITY ASSESSMENT
- RESOLUTION 2021-82 – AUTHORIZING A CONTRACT WITH HEART & HUNTER INC. FOR MEDIA BUYING SERVICES
- RESOLUTION 2021-83 – AUTHORIZING A CONTRACT WITH HEART & HUNTER INC. FOR COMPREHENSIVE MARKETING AND ADVERTISING AGENCY SERVICES
- RESOLUTION 2021-84 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE PURCHASE OF IT EQUIPMENT IN SUPPORT OF MCKINLEY RENOVATION, PHASE 3C
- RESOLUTION 2021-85 – AUTHORIZING A CONTRACT WITH CDW GOVERNMENT, LLC FOR THE PURCHASE OF CISCO EQUIPMENT FOR TRANSIT VEHICLES
- RESOLUTION 2021-86 – AUTHORIZING ADDITIONAL EXPENDITURES WITH PATRICK ENGINEERING, INC. FOR POWER BI SOLUTIONS

- RESOLUTION 2021-87 – AUTHORIZING AN EXTENDED WARRANTY AGREEMENT FOR ALL DIGITAL ON-BOARD MONITORING AND SURVEILLANCE SYSTEMS WITH SAFETY VISION, LLC
- RESOLUTION 2021-88 – AUTHORIZING A CONTRACT WITH ELFORD INC. FOR RENOVATION OF LOWER LEVEL, 2ND, AND 7TH FLOORS AT 33 NORTH HIGH STREET AND ADDITIONAL LAVATORY AT 33 WEST SPRING STREET
- RESOLUTION 2021-89 – AUTHORIZING A CONTRACT WITH VONTAS FOR THE UPGRADE OF TRANSITMASTER EQUIPMENT ON CENTRAL OHIO TRANSIT AUTHORITY FIXED-ROUTE VEHICLES
- RESOLUTION 2021-90 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH VONTAS FOR A TRANSIT YARD MANAGEMENT SYSTEM AT THE COTA FIELDS AVENUE FACILITY
- RESOLUTION 2021-91 – AUTHORIZING EXPENDITURES FOR YEAR FOUR OF THE FIVE-YEAR CONTRACT WITH NEW FLYER OF AMERICA FOR THE PURCHASE OF HEAVY-DUTY TRANSIT VEHICLES
- RESOLUTION 2021-92 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH BATTERY DISTRIBUTION CENTER INC. DBA PIQUA BATTERY FOR THE PURCHASE OF STORAGE BATTERIES FOR TRANSIT VEHICLES
- RESOLUTION 2021-93 – AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH FLEETCOR TECHNOLOGIES, INC. (FORMERLY SPEEDWAY, LLC) FOR THE PURCHASE OF REGULAR SELF-SERVICE UNLEADED GASOLINE

11. MEETING CALENDAR

Chair Treneff stated that the September meeting calendar is noted in the agenda. He also reminded Board Members that due to the legislature not allowing public meetings to take place virtually for quorum purposes, all Board and Committee Meetings will take place in person moving forward. He asked board members to plan their calendars accordingly to attend committee meetings at COTA's Administrative Offices in the Boardroom and for full Board Meetings to take place at McKinley for the foreseeable future.

- STRATEGIC AND OPERATIONAL PLANNING COMMITTEE – WEDNESDAY, SEPTEMBER 8 | 9:00 AM
- PERFORMANCE MONITORING/AUDIT COMMITTEE – TUESDAY, SEPTEMBER 14 | 10:00 AM

- EXTERNAL/STAKEHOLDER RELATIONS COMMITTEE – TUESDAY, SEPTEMBER 14 | 3:00 PM
- GOVERNANCE COMMITTEE – THURSDAY, SEPTEMBER 16 | 4:00 PM
- BOARD OF TRUSTEES – WEDNESDAY, SEPTEMBER 29 | 8:30 AM

12. EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER THE PURCHASE OF PROPERTY

Trustee Walker motioned to enter into executive session pursuant to Ohio Revised Code 121.22 (G)(2) to consider the purchase of property. Trustee McCollough seconded the motion.

The motion was approved by Chair Treneff, Trustees Bartley, Colley, Gallagher, McCollough, Sloat, and Walker.

The Board of Trustees entered Executive Session at 9:29 AM.

The Board of Trustees exited Executive Session at 9:57 AM.

13. NEW BUSINESS

Chair Treneff stated there was one new item of business related to the purchase of Greyhound's downtown Columbus facility.

RESOLUTION 2021-94 – AUTHORIZING THE ACQUISITION OF GREYHOUND'S DOWNTOWN COLUMBUS INTER-STATE TRANSIT FACILITY

Terry Foegler, Chief Development Officer, stated that the resolution before the Board this morning would allow COTA to acquire the current Greyhound site located in downtown Columbus – a 2.6-acre piece of property that is centrally located and accessible. It presents a unique opportunity to help serve our community's transit and mobility needs. COTA has been in negotiations with Greyhound for an extended period of time. In tandem with this acquisition, COTA will allow Greyhound to utilize COTA's South Terminal to ensure customers will not be negatively impacted.

Chair Treneff stated that this is a great, strategic acquisition for COTA – from the lens of a downtown redevelopment opportunity, as well as in collaboration with the work going on along the LinkUS corridor initiative.

Trustee Colley motioned to approve Resolution 2021-94 – Authorizing the Acquisition of Greyhound's Downtown Columbus Inter-state Transit Facility. Trustee McCollough seconded the motion. Motion carries.

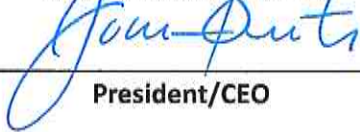
Chair Treneff also noted that this will be the last Board of Trustees Meeting for Monica Cerrezuela, COTA's Chief of Staff and Board Secretary.

13. ADJOURNMENT

Vice Chair Moore motioned to adjourn the July 28, 2021 Board of Trustees Meeting. Trustee Colley seconded the motion. The meeting adjourned at 10:05 AM.

Adopted: September 29 , 2021

Signed: 
Chair, Board of Trustees

Attest: 
President/CEO