



**FEBRUARY 24, 2016  
REGULAR MEETING  
OF THE CENTRAL OHIO TRANSIT AUTHORITY  
BOARD OF TRUSTEES  
W. G. PORTER BOARDROOM, 33 N. HIGH STREET**

**MINUTES**

**1. CALL TO ORDER**

Chair, Dawn Tyler Lee called the meeting to order at 8:04 a.m.

**2. ROLL CALL**

**BOARD MEMBERS PRESENT**

Dawn Tyler Lee, Chair  
William Anthony  
Brett Kaufman  
Gina R. Ormond  
Amy Schmittauer  
Craig P. Treneff

**BOARD MEMBERS ABSENT**

Jean Carter Ryan  
Trudy Bartley  
Philip Honsey  
Donald B. Leach  
Richard Zitzke

**3. REVIEW CONSENT AGENDA**

Trustees reviewed the consent agenda. No modifications were made.

**4. APPROVAL OF THE FEBRUARY 24, 2016 BOARD OF TRUSTEES MEETING AGENDA**

Treneff motioned to approve the February 24, 2016 Board of Trustees meeting agenda. Anthony seconded the motion. Motion passed.

**5. APPROVAL OF THE JANUARY 27, 2016 REGULAR BOARD OF TRUSTEES MEETING MINUTES**

Anthony motioned to approve the January 27, 2016 Regular Board of Trustees meeting minutes. Treneff seconded the motion. Motion passed.

**6. COMMENTS OR STATEMENTS FROM THE AUDIENCE**

A customer and resident of the Franklin Park area, Mrs. Crawley, spoke about safety in light of the assault on an operator that occurred in December 2015. She committed her support to efforts to make our bus system as safe and accessible as possible.

The first-place winners of Give Back Hack 2016 shared a bus tracking app that they developed during the 48-hour event that took place February 19-21. Gina Ormond, Chair of the COTA Planning Committee, invited the group to the March 9 Planning Committee meeting to share more information from their award-winning proposal.

7. PRESIDENT'S REPORT

Curtis Stitt, President/CEO, gave the President's report. He shared that COTA looks forward to working with the Give Back Hack group to augment the work COTA has done to share real-time information with customers.

Stitt mentioned that COTA staff members continue to perform public outreach in conjunction with the Transit System Redesign in an effort to make sure the end result is the best possible system design.

Stitt also shared that the Ohio House of Representatives Judiciary Committee held a hearing about House Bill 222 on Feb. 23. H.B. 222 would increase the penalty for assaulting a public transit employee, while he or she is engaged in the performance of their duties, to a felony. He asked that the members of the Board of Trustees contact the members of the committee to share their thoughts about the legislation.

8. PRESENTATION(S) AND ACCOMPANYING RESOLUTIONS, IF APPROPRIATE

Thea Walsh, Director of Transportation Systems & Funding for MORPC, presented the 2016-2040 Columbus Area Metropolitan Transportation Plan.

Julie LaSusa, Director of Employee Development and Relations, introduced the 2015 William J. Lhota Leaders of the Future Class, who gave a presentation on their class project, Ideas Move Us.

LaSusa presented the graduates of the 2015 William J. Lhota Leaders of the Future Class:

J. Corey Bable, Transportation Service Supervisor, Division Supervisor  
Alex Beim, Senior Service Planner  
Amanda Brooks, Security Manager  
Vickie Buchanan, Manager, Supply Management  
Virginia Giglio-Stump, Mobility Travel Trainer  
Lisa Myers, Public & Media Relations Manager  
Andre Peterson, Transportation Service Supervisor

LaSusa also announced the recently selected 2016 William J. Lhota Leaders of the Future Class:

Brian Comisford, Vehicle Maintenance Manager  
Lindsay Ford Ellis, Senior Associate Counsel  
Brandon Fox, Safety Manager  
James Pugh, Vehicle Maintenance Supervisor  
Aaron Taylor, Transportation Services Supervisor  
Michael Williams, Sales and Revenue Collections Supervisor

9. COMMITTEES

A. PLANNING COMMITTEE – GINA ORMOND, CHAIR

Tyler Lee motioned to move into Executive Session to confer with COTA's attorney to discuss imminent court action pursuant to Ohio Revised Code 121.22(G)(3). Treneff seconded the motion. Motion passed. A roll call vote was taken and the motion passed unanimously.

**2016-18 – AUTHORIZING THE APPROPRIATION OF REAL PROPERTY (FRANKLIN COUNTY PARCEL NUMBERS 010-219215 AND 130-004141) FOR THE CMAX - CLEVELAND AVENUE BUS RAPID TRANSIT (BRT) PROJECT**

Gary Tober, Co-Interim VP, General Counsel, presented this resolution. He said this resolution authorizes COTA to institute legal proceedings to appropriate Franklin County Parcels 010-219215 and 130-004141 for the purpose of making public improvements and building a transit facility in conjunction with the CMAX-Cleveland Avenue BRT Project.

Anthony motioned to approve this resolution. Treneff seconded the motion. Motion passed.

**2016-12 - AUTHORIZING A CONTRACT WITH OPTRANS LLC FOR TRANSIT PLANNING & SCHEDULING CONSULTING SERVICES**

Mike Bradley, Vice President of Planning and Service Development, presented this resolution. He said the purpose of contract with OpTrans LLC is to provide transit planning and scheduling consulting services on an on-call basis for a period of two years commencing March 1, 2016 and expiring February 28, 2018, with an option to renew for one additional year, for a total estimated expenditure not to exceed \$180,000.

OpTrans LLC will perform scheduling and planning tasks related to implementation of the TSR as needed. Tasks include providing recommendations on the Downtown plan, generating and editing schedules, operating plans for terminals, projecting activity at downtown bus stops, ensuring service levels meet demand, evaluating the new network after implementation and tracking allocation of service hours using the Board of Trustees' adopted guidelines of allocating 70% of service to ridership lines and 30% to coverage.

Anthony motioned to approve this resolution. Treneff seconded the motion. Motion passed.

**B. FINANCE COMMITTEE – CRAIG TRENEFF, CHAIR**

Jeff Vosler, VP of Finance/CFO & DBE Compliance Officer, gave the financial report.

**10. CONSENT AGENDA - DAWN TYLER LEE, BOARD CHAIR**

Dawn Tyler Lee presented the following resolutions by consent agenda:

**2016-13 - AUTHORIZING ADDITIONAL EXPENDITURES FOR THE CONTRACT WITH POST PRINTING COMPANY FOR TIMETABLE PRINTING SERVICES**

**2016-14 – AWARD OF DEPOSITS OF THE PUBLIC MONEYS OF THE CENTRAL OHIO TRANSIT AUTHORITY**

**2016-15 - AUTHORIZING A CONTRACT WITH CUMMINS BRIDGEWAY, LLC FOR THE PURCHASE OF MISCELLANEOUS CUMMINS PARTS FOR TRANSIT COACHES**

**2016-16 – AUTHORIZING A CONTRACT WITH GILLIG, LLC FOR THE PURCHASE OF ASSORTED PARTS FOR TRANSIT COACHES**

2016-17 - AUTHORIZING A CONTRACT WITH BYERS FORD, LLC FOR THE PURCHASE OF SIX (6) 2016 FORD EXPLORER SPORT UTILITY VEHICLES

Treneff motioned to approve these resolutions. Anthony seconded the motion. Motion passed.

11. OTHER BUSINESS

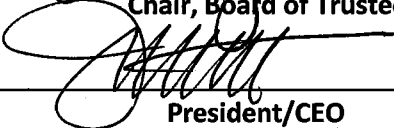
Tyler Lee announced the resignation of Harry Proctor from the COTA Board. Mr. Proctor is the primary caregiver for several family members and is no longer able to serve on the Board. Staff is currently working with the Franklin County Commissioners to fill this vacancy. Tyler Lee reviewed the upcoming meetings with specific attention to the Board Governance Committee which will meet directly after the Board meeting on March 23. Trustees interested in serving as an officer or nominating a trustee to serve as an officer should provide that information to Jean Carter Ryan before March 23.

12. ADJOURNMENT

The meeting adjourned at 10:10 a.m.

Adopted: March 23, 2016

Signed:   
Chair, Board of Trustees

Attest:   
President/CEO